

MILFORD-ON-SEA PARISH COUNCIL
The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



DRAFT

PARISH COUNCIL MEETING

6th December 2011

Minutes of the **286th** meeting of the Parish Council held **Tuesday 31st October 2011** in the Church Hall at 6.30 p.m.

MEMBERS

Mr. Julian Davis	w	Mr. Bob Bishop	p	Mr. Jim Read	p
Mrs. Susan Whitlock	p	Mr. Paul Noble	w	Mrs. Sophie Beeton	w
Mr. Chris Willard	p	Mr. Peter Jennions	p	Mr. Ewan Brown	p
Mr David High	p	Mr Gary Watkins	p	Mr. Tony Coleman	p

IN ATTENDANCE

District Cllrs. Mel Kendal & Michael Pemberton ~ County Cllr. Alan Rice ~ Roz Waters (A&T Reporter) & Parish Clerk
The Vice Chairman – Cllr Bob Bishop took the chair and welcomed everyone to the meeting.

1. **DECLARATIONS OF INTEREST**
2. **PUBLIC PARTICIPATION** None present
3. **APOLOGIES** Cllrs. Davis, Noble and Beeton (Working).
4. **MINUTES OF THE PARISH COUNCIL MEETING HELD 31st OCTOBER 2011**

Cllr Whitlock proposed that the minutes of the meeting be approved. Cllr. Brown seconded this proposal.

It was **RESOLVED** that the minutes of the Parish Council meeting held 31st October 2011 were a true record of the meeting and were duly approved by the members and signed by the Chairman.

5. COMMITTEE & OTHER REPORTS

a) **Finance & General Purpose Committee Meeting held 14th November 2011**

Cllr Bishop dealt with these minutes. Cllr Bishop said that there had been two Budget working group meetings and that the final draft would be put to the F & GP meeting on the 3rd January for adoption. Cllr Bishop said that the committee had agreed that the Council would contract for the works to be undertaken on the bowling green replacement fence, but the Club would keep a watching brief on the works.

There were no questions.

b) **Planning Committee Meeting held 24th October 2011**

Cllr Read dealt with these minutes, which had already been adopted by the Planning committee. There were no questions. The Clerk said that the 28th November minutes would be dealt with at the next meeting.

The Chairman thanked Cllr Read for his committee report.

6. DRAFT MEETING DATES FOR 2012

Cllr Read proposed that the dates be agreed. Cllr Jennions seconded this proposal.

It was **RESOLVED** that the meeting dates be approved.

7. COUNTY & DISTRICT COUNCILLOR REPORTS

District Cllr Pemberton reported on the following matters:

- a. **Keyhaven Forum meeting.** Cllr Pemberton thanked Cllr Chris Willard for arranging the meeting. There were continuing concerns about the erosion of the marshes and in particular Hawkers Lake. Cllr Pemberton said that the Forum wished to invite Steve Cook – Coastal Engineer to attend the next Forum meeting to update members on how the marshes are to be protected. Mention was made of a possible ‘breakwater’ at Iley Point.

District Cllr Kendal reported on the following topics:

- b. **Grit Bins** – Reports to be sent via the HCC website link if bins become damaged. Cllr Kendal suggested setting up a local rapid response ‘task squad’ to grit roads & pavements. It was suggested that HCC have signs fixed to the bins advising residents that they can use grit for dangerous roads and footpaths if they become iced over.
- c. **New Valley Road speeding & new signs:** Concerns were raised about the increase in speeds of traffic since New Valley Road has been resurfaced and that it might become necessary to install new ‘pedestrian’s in road’ signs to try to slow traffic speeds. It was suggested that white lining the edges of the road was effective rather than dotted lines down the centre of the road. The Pedestrian Safety working group to be asked to consider this proposal.
- c. **Infrastructure Levy to replace S 106 Agreements:** Cllr Kendal said that these will be administered by New Forest District Council on new development approvals. Cllr Kendal suggested that the Parish Council might need to lobby NFDC officers to ensure that funds, which might primarily go to larger nearby towns when they have large developments constructed and that little money will come to smaller villages. It was suggested that large developments outside of the village would still have a significant impact on traffic in the parish and that funds to undertake, for example, the Everton Junction and other improvements would be hard to secure.
- d. **Everton Junction enhancements:** It was suggested that as funding might prove difficult to find the speed reduction along the A337 between Efford Tip to just west of the Everton junction should in the meantime be pursued and that the B3058 should also be included in the speed reduction programme between the junction and the 30mph regulations that come into effect just before the school.
- e. **Neighbourhood Planning:** Cllr Kendal said that current village plans could become part of the local plan provided there is a local referendum supporting the plan. A refresh of the Action Plan has already been part funded and this project will be got under way in the new year.
- f. **New Homes Bonus:** Cllr Whitlock asked for clarification about this scheme. More information will be sought.

Cllr Rice reported on the following matters:

- New Forest Passenger Transport Forum – Ref. bus subsidy reductions
- National Park budget – will check funding availability for local projects
- Barker Mills Estate – Longdown - £1.8m into local charities

The Chairman thanked all Councillors for their reports.

8. PROJECT LEADER/REPRESENTATIVE/CLERK REPORTS AND UPDATES

MILFORD COMMUNITY PARTNERSHIP: next meeting to be arranged in the New Year and dates circulated.

TOURISM: As above

TRAFFIC ~ PARKING & PEDESTRIAN SAFETY: Cllr Jennions said that a meeting had been held on the 21st November and that it was poorly attended by members, but two residents had contributed to the discussions and had made valuable contributions and had come up with one or two fresh ideas. It is hoped that more members would be able to attend the next meeting, which will be scheduled for early next year.

TRADES & BUSINESSES: It was reported that Mr Ray Sales and Mr Bob Burney had fitted Christmas Trees to most of the village shops and installed the very tall tree on the green, which looked splendid. A letter of thanks will be sent to Mr Sales thanking his small team for the work that they do for the community.

INFORMATION TECHNOLOGY Cllr Watkins said that it was necessary to upgrade the office computers and software packages, which were some years out of date. Cllr Watkins thought that a budget of between £800 and £1,000 would enable the proposed upgrades to be made, which has been accounted for in the draft budget.

KEYHAVEN ENVIRONMENTAL IMPROVEMENTS: Cllr Willard said that a Keyhaven resident had kindly carried out remedial work to the war memorial and that he was reviewing street clutter in the hamlet and would report to Cllr Read anything that he felt needed looking at.

KEYHAVEN FORUM: See Cllr Pemberton's report under item 7.

CLUTTER: Cllr Read said that NFDC had removed about 60 items but that he was still concerned about the proliferation of estate agents boards along the cliff top. It was agreed that these would be reported to Enforcement with a view to having them removed. The office will call the Highways Authority to ask to have them removed if they do not comply with the advertising regulations.

SEWERAGE: Cllr Read said that the Southern Water application for the proposed Pumping Station at Swallow Drive has been received and that he proposed to visit the site with the Clerk on Wednesday morning. Other Councillors were invited to attend. This application will be discussed at the next Planning Committee meeting on Monday 19th December.

Cllr Watkins reported that a broken domestic sewerage pipe was allowing escapes directly into the Danes Stream. The Clerk will take this matter up with Southern Water as a matter of urgency.

The Clerk reported that three Notices had been received under Sections 159 and 168 of the Water Industry Act 1991 and Town & Country Planning (General Development Procedure) Order 1995 requesting observations. The first Notice (on behalf of Southern Water and 4D) seeks consent for early access to be taken in advance of the 3 month period specified in the notice. The second and third Notices from Hampshire County Council advise on the work to be carried out in connection with the sewerage upgrade project at both Swallow Drive (Pumping Station, associated access and associated work on below ground sewer infrastructure) and land south of Keyhaven Road in connection with the Construction of a wastewater pumping station and associated work on below ground sewer infrastructure, formation of Temporary Construction Access off Keyhaven Road and the Vent Stack on adjacent land. These Notices will be included onto the next Planning Agenda to agree the Councils formal responses.

AFFORDABLE HOUSING: Cllr Whitlock said that a draft letter to Mr Chris Elliott – NFDC Planning had been sent to the Clerk for circulation regarding the proposed developments at Ravenshurst. A copy of the approved letter will also be sent to the Chief Executive – Dave Yates at NFDC.

VILLAGE CENTRE COMMUNITY COMMITTEE: It was reported that the VCCC were currently going through their budget process and that the Youth Group section might bid for additional funds for 2012/13. Cllr Bishop has asked the Youth Group to submit their requirements prior to the next F & GP meeting to be held on 3rd January. It was also reported that the ex-youth club building is now being used primarily for the ZAP school of dancing and was providing an invaluable opportunity for youngsters to become involved in local dance. It is possible that a bid to retain the building on a permanent basis and in perpetuity might be made to NFDC in the near future by the VCCC.

SPORT: Cllr Watkins reported that members had undertaken the spread of materials across the areas in need of attention at the Recreation Ground. It was also reported that there needed to be a redistribution of storage so that both cricket and football sports machinery and gear could be safely stored. Cllr Watkins to arrange discussions between the clubs to resolve this matter. Cllr Watkins said that the car park needs attention and that it was possible that the Club might wish to landscape the area.

STUDLAND COMMON GRAZING PROJECT: The Clerk said that the results would be circulated once two independent verifiers - Mrs Amanda Tanner and Mrs Anne Jenks - had checked the figures. The Clerk indicated that it was the largest public consultation survey returns in the past fourteen years and that 88% of respondents had supported the return of grazing to Studland Common. The project will be placed onto the next F & GP agenda.

PLAY PARK: The Clerk reported that a new lower quotation for renovating the sea front play park surface had been received and that the next deadline for the landfill submission is 27th January. The Clerk said that he would make the application as a matter of urgency.

NEWSLETTER: The Clerk confirmed that the latest issue has now been distributed to all households.

9. CORRESPONDENCE:

Letter 01.12.11 from Richard Bastow – Highways Manager – New Forest regarding Parking and Traffic Issues – High Street/Sea Road/Church Hill Junction: A copy of letter will be circulated to all members and discussed by the Pedestrian Safety working group and then onto a following F & GP agenda.

Letter 01.12.11 from Rosemary Rutins – NFDC Democratic Services Manager – regarding the 2011 Election Costs. The costs have been confirmed at £2,458.17, about £391 under the budgeted forecast.

Letter 14.11.12 from Julie Dunsden – NFDC Senior Accounting Technician – regarding the 2012/13 Precept requirement. The Parish Council needs to notify NFDC of our requirement by 3rd January 2012, which is the date of the next F & GP meeting at which the budget will be set. The Clerk will inform Ms Dunsden accordingly.

Letters from Oakhaven Hospice, BrendonCare and Family Link thanking the Council for making community support grants to each of them.

11. MATTERS FOR INFORMATION

The Clerk reported that a resident had accidentally driven up onto the village green, knocking over and slightly damaging the new memorial seat. The cost to replace and repair the damage to the seat is £100 and a bill will be forwarded to the resident to recover the cost.

The Chairman thanked everyone for attending and **CLOSED** the meeting at 7.55 pm

.....

Chairman

Date:.....

These Draft minutes have not been confirmed