

MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL MEETING ON THE 22nd OCTOBER 2018

PARISH COUNCIL MEETING

Minutes of the 363rd of the Parish Council held **Monday 17th September 2018** in the Village Hall Church at 6.30 p.m.

MEMBERS

Mr. Bob Bishop	p	Mr. Matthew Goode	p	Mrs. Susan Whitlock	
Mr. Tim Cowell	p	Mr. Peter Jennions		Mr Ivan Chandler	p
Mrs. Patricia Banks	p	Mrs. Gina Maziere		Mr Donald Darbshire	p
Mr Kenneth Cameron	p	Mrs. Pauline Taylor	p	Mrs Jane Coster	p

ALSO IN ATTENDANCE

Graham Wells (Parish Clerk), County Cllr Fran Carpenter, District Cllr Christine Hopkins
Roz Waters (Lymington Times), Keith Metcalf (MCV).

1. **DECLARATIONS OF INTEREST:** None.
2. **PUBLIC PARTICIPATION:** None.
3. **APOLOGIES:** Cllrs Maziere, Whitlock & Jennions
4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20th AUGUST 2018:**
Cllr Darbshire proposed the minutes be approved, Cllr Coster seconded this proposal.
Members voted unanimously in favour of the Minutes being approved.

It was **RESOLVED** that the Minutes of the Parish Council meeting held on **20th August 2018** was a true record of the meeting and were duly adopted and signed by the Chair.

5. **PLANNING COMMITTEE MINUTES OF 3rd SEPTEMBER 2018:**
Draft minutes had been circulated.

With the agreement of members the Chair brought forward item 10.

6. **FINANCIAL MATTERS:**

- a) **EXPENDITURE REPORT FOR AUGUST 2018:**
The Clerk had, prior to the meeting, circulated copies of the Expenditure Report for the above period.
The Clerk highlighted several unusual expenditure items.
It was noted that the new safety surfacing had several "spongy" areas, **Clerk to investigate.**
Members voted unanimously that the Expenditure Report be approved.

It was **RESOLVED** that the Expenditure Report for **August 2018** was a true record of expenditure and were duly adopted and signed by the Chair.

- b) **INCOME REPORT FOR AUGUST 2018:**
The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period.
Members voted unanimously that the Income Report be approved.

It was **RESOLVED** that the Income Report for **August 2018** was a true record of expenditure and were duly adopted and signed by the Chair.

- c) **BANK ACCOUNT STATEMENTS FOR AUGUST 2018:**
The Clerk circulated reconciled Bank Statements for information.
- d) **GRANT APPLICATION FROM NEW FOREST DISABILITY:**
Cllr Darbshire proposed awarding £2000 to New Forest Disability, Cllr Cowell seconded this proposal.

It was **RESOLVED** that £200 be awarded to New Forest Disability, paid from the Community Support Fund.

- 7. **WORK TO BE UNDERTAKEN RESULTING FROM RECENT DANGEROUS TREE SURVEY:**
The Parish Clerk reported that he, along with Cllrs Bishop & Darbshire had reviewed the work recommended by NFDC and agreed that all work advised needed to be completed. The Clerk recommended that he and Jason Robbins tackle the low-lying trees first and the remaining larger or higher trees be addressed by a qualified tree surgeon. The Parish Council agreed to this recommendation.
- 8. **DRAFT LETTER TO DESMOND SWAYNE MP RELATING TO CLIFF TOP WALK:**
Cllr Bishop agreed to compose a letter and circulate it to members prior to sending to Sir Desmond Swayne MP.
- 9. **REPORT FROM THE MEETING WITH NFDC REGARDING MoS2 AND RESPONSE TO THE PROPOSED PLAN FOR THE SITE:**
Cllr Bishop reported that he, Cllr Whitlock, Banks and Planning Clerk Sarah Pitt, had attended a meeting with NFDC's Urban Designer to discuss the proposed plans for MoS2. Cllr Bishop confirmed that all Town and Parish Councils effected by the Local Plan Review had been invited to such a meeting due to NFDC's requirement to progress their Local Plan at this stage instead of waiting until the final report by the inspectorate. Discussions took place regarding the possibility of re-distributing part of the open space provision should the proposal be agreed. It was felt that the discussions were rather awkward as the Parish Council have opposed the development as it is situated on Green Belt Land.
Cllr Banks suggested that if the Parish Council were to comment positively on the proposals it might persuade NFDC on the maximum amount of homes allowed for the site.
Cllr Goode suggested caution on what the Parish Council agrees as it represents the views of villagers who are firmly against any development on this site.
Cllr Bishop confirmed that a response was required before the end of September and that any response would be circulated before forwarding to NFDC.
The Clerk confirmed that the Parish Council had requested to be heard at any public meeting with the inspectorate on the Local Plan Review.
- 10. **THE REQUEST TO HAVE THE APPEAL TO MoS1 HELD IN PUBLIC AT A VENUE CLOSE TO MILFORD:**
Councillors had prior to the meeting, been informed by the Planning Clerk that a request for the appeal meeting on MoS1 to be held locally had been sent and that the inspectorate had confirmed that this was likely so that all interested parties could participate. **Parish Office to publicise when the hearing date is confirmed.**
- 11. **CONTINUITY OF SERVICE IN THE PARISH OFFICE IN THE EVENT OF LONG TERM SICKNESS OF BOTH CLERKS:**
Cllr Cowell suggested that several Councillors should be aware of the process to enable the Parish Council to operate effectively in the event of both Parish Clerks being absent for a significant period of time. Cllr Banks suggested that governance procedures be examined in such an event, to protect the confidentiality of any material. The Clerk reported on several processes that were working well and agreed to produce a set of standard operating procedures that would be accessible in the event of long-term sickness by both clerks.

12. **COUNTY & DISTRICT COUNCILLOR’S REPORTS:**

County Cllr Carpenter reported that HCC were “making strides” into the 140 million of required savings even though there were pressures to provide child and adult services. She reported that a venue for the “Men’s Shed” had possibly been located and that a recent directive from HCC Highways had been received outlining the road repair work due to be completed.

Cllr Bishop raised the condition of both Manor Road and Keyhaven Road that were major routes that needed attention soon.

13. **PROJECT LEADER/REPRESENTATIVE/CLERK REPORTS AND UPDATES:**

A. Business, Education & Community

Cllr Darbshire confirmed he was attending a “Go New Forest” tourism day shortly and would report back. Cllr Bishop reported that further discussions were taking place on the proposed Community Centre Extension.

B. Communication & Citizen Engagement

Nothing to report

C. Environment & Open Spaces

Cllr Cowell reported that Southern Water were due to install new equipment at the Keyhaven pumping station. Cllr Taylor requested details on the promised new signage from NFDC relating to cycling along the sea front, **Parish Office to chase.**

It was agreed to hold another meeting to discuss the Community Meadow now that the clearance of the site has been achieved.

D. Groups & Societies

Cllr Banks report her attendance at the National Parks Quadrant meeting and that the National Park was pursuing small sites for affordable housing.

E. Health & Wellbeing

Cllr Cowell asked if there was any progress on the War Memorial Hospital. County Cllr Carpenter confirmed that there was no update at present.

Cllr Goode suggested the Parish Council receive reports on the Sea Front Play Area, specifically those areas that were of concern to many residents. Cllr Taylor suggested that any report should also include the positive aspects of the play area.

The Clerk agreed to submit a quarterly report on all aspects of the sea front play area.

F. Sea Front & Coastal Protection

Nothing to report

G. Transportation & Infrastructure

Nothing to report

14. **CORRESPONDENCE:**

None received

15. **MATTERS FOR INFORMATION:**

Cllr Chandler reported that he had received confirmation that the White Lion Pub had been sold by Enterprise Inns, but the exact usage of the premises had not been confirmed.

The Chairman thanked everyone for attending and **CLOSED** the meeting at 7.45pm

..... Chairman

..... Date