

# MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



## THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL MEETING ON THE 19<sup>th</sup> NOVEMBER 2018

### **PARISH COUNCIL MEETING**

Minutes of the 364<sup>th</sup> of the Parish Council held Monday 22<sup>nd</sup> October 2018 in the Village Hall Church at 6.30 p.m.

#### MEMBERS

Mr. Bob Bishop	p	Mr. Matthew Goode	p	Mrs. Susan Whitlock	p
Mr. Tim Cowell	p	Mr. Peter Jennions		Mr Ivan Chandler	p
Mrs. Patricia Banks	p	Mrs. Gina Maziere		Mr Donald Darbshire	p
Mr Kenneth Cameron		Mrs. Pauline Taylor	p	Mrs Jane Coster	

#### ALSO IN ATTENDANCE

Graham Wells (Parish Clerk), County Cllr Fran Carpenter, District Cllrs Mel Kendal & Christine Hopkins  
Reporter from (Lymington Times), 8 members of the public.

1. **DECLARATIONS OF INTEREST:** None.
2. **PUBLIC PARTICIPATION:** Chris Hobby Item 6e, Keith Metcalf (MCV) Item 14, Monica Murfitt Item 6f.
3. **APOLOGIES:** Cllrs Maziere, Jennions, Cameron & Coster.
4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17<sup>th</sup> SEPTEMBER 2018:**  
Cllr Whitlock proposed the minutes be approved, Cllr Cowell seconded this proposal.  
Members voted unanimously in favour of the Minutes being approved.

It was **RESOLVED** that the Minutes of the Parish Council meeting held on 17<sup>th</sup> September 2018 was a true record of the meeting and were duly adopted and signed by the Chair.

With the agreement of members, the Chair brought forward item 14.

#### 14. **KEYHAVEN LAGOON SALINATION PROPOSALS:**

Cllr Bishop reported that concerns had been expressed that allowing additional water into the Lagoon could increase the risk of flooding to the village and although various meetings had been held with different organisations it was ultimately the responsibility of NFDC as the land owner, to decide on any future course of action.

Keith Metcalf produced and read through a report from the MCV, highlighting what in their belief, were the benefits of allowing additional sea water into the lagoon. The report will be kept on record at the Parish Office. Cllr Bishop suggested it was difficult for the Parish Council to make any decision until NFDC have undertaken meetings with various interested parties.

With the agreement of members, the Chair brought forward item 6f.

#### 6f **GRANT APPLICATION FROM SLAM GROUP:**

Prior to the meeting the Clerk had circulated the definition of Section 137 monies (community support fund). Cllr Banks suggested that these funds should not be used for lobbying groups. Cllr Whitlock considered that the SLAM group had the same concerns as the Parish Council. Cllr Goode requested information on what the allocation would be used for.

A member of the SLAM group reported that money would be used for purchasing banners and holding events highlighting the proposed building on Green Belt Land.

The Clerk reminded members that the Parish Council's Grant Request Policy was for organisations to have its own bank account.

Members voted one (1) in favour and four (4) against awarding £100 to the SLAM group with three (3) abstentions.

It was **RESOLVED** not to award £100 to the SLAM group.

With the agreement of members, the Chair bought forward item 6e.

6e. **GRANT APPLICATION FROM MILFORD-ON-SEA HISTORICAL SOCIETY FOR “CORNWALLIS COMMEMORATION EVENT”:**

Chris Hobby informed members, via a slide show, that in 2019 major celebrations and re-enactments were being organised to acknowledge the achievements of Admiral Cornwallis. A 10-week exhibition was planned at St Barbe museum, a new heritage trail was being devised, the re-enactment of the receipt of the news of Trafalgar and a reception to possibly 1000 people on the village green. The Historical Society requested that the Parish Council consider contributing to this event from their 2019/2020 budget.

It was agreed by members to consider this request at the finance meeting on 27<sup>th</sup> November.

With the agreement of members, the Chair bought forward item 12.

12. **DEVELOPMENT AT CARRINGTON LANE CARAVAL PARK:**

The Clerk updated members on the current situation and that NFDC were still conducting investigations into several aspects relating to the development. He also reported that NFDC had been informed of the removal of another section of hedgerow and a case officer was attending the site tomorrow. Cllr Bishop suggested writing to the company’s Managing Directors, expressing the Parish Council’s concerns and the apparent indifference to a site of importance. Cllr Chandler suggested there had been little enforcement or close oversight of the development bearing in mind there had been issues from the start of work. District Cllr Kendal reported that he had experienced a similar situation and suggested informing the Environment Officer at NFDC to ensure that the building complies with no-nuisance policies.

A resident of the site suggested that tactics were being applied to force owners from the site prior to their contract expiring.

Cllr Whitlock reminded members that the Parish Council had written a strong letter to NFDC requesting they investigate several different areas of concern and act upon this should they find any breach of planning or environment policy. Cllr Whitlock reported that the Parish Council were doing everything in its power to address residents’ concerns and would continue to do so for the duration of the development.

Cllr Bishop urged the County and District Councillors present to add additional pressure to NFDC if they were able to do so.

5. **PLANNING COMMITTEE MINUTES OF 1<sup>st</sup> OCTOBER 2018:**

Draft minutes had been circulated.

6. **FINANCIAL MATTERS:**

a) **EXPENDITURE REPORT FOR SEPTEMBER 2018:**

The Clerk had, prior to the meeting, circulated copies of the Expenditure Report for the above period.

The Clerk highlighted several unusual expenditure items.

Members voted unanimously that the Expenditure Report be approved.

It was **RESOLVED** that the Expenditure Report for **September 2018** was a true record of expenditure and were duly adopted and signed by the Chair.

b) **INCOME REPORT FOR SEPTEMBER 2018:**

The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period.

Members voted unanimously that the Income Report be approved.

It was **RESOLVED** that the Income Report for **September 2018** was a true record of expenditure and were duly adopted and signed by the Chair.

c) **BANK ACCOUNT STATEMENTS FOR SEPTEMBER 2018:**

The Clerk circulated reconciled Bank Statements for information.

d) **SIX MONTH INCOME & EXPENDITURE REPORT:**

The Clerk had, prior to the meeting, circulated copies of the Income and Expenditure for the first six month of the financial year. He reported that Income and expenditure were in-line with expectations for the first half year.

Items 6e and 6f previously discussed.

g) **HCC SUPPORT FOR COMMUNITY IMPROVEMENTS:**

Cllr Bishop suggested Councillors consider further projects that might benefit from the money available. Cllr Banks suggested requesting funds for the extension of the Community Centre.

7. **UPDATE REPORT ON SEA ROAD TOILET BLOCK:**

The Parish Clerk reported that he had attended the interviews for prospective contractors to undertake the work. NFDC has subsequently awarded the contract subject to planning permission being granted. It is hoped work will start sometime in November and last up to 4 months.

8. **INSTALLATION METHOD FOR NEW BENCH AT STUDLAND COMMON:**

The Clerk had, prior to the meeting, circulated two installation options for the new bench. Councillors agreed that securing the two legs at below ground level was the preferred option bearing in mind the sensitivity of the location. It was also agreed that no further benches be placed on Studland Common.

9. **REPORT ON THE LAND OWNED BY THE PARISH COUNCIL, Inc COMMUNITY MEADOW MEETING OF 2.10.18:**

The Clerk had, prior to the meeting, circulated a report on the land owned by the Parish Council. Cllr Bishop reported that he, the Clerk and Keith Metcalf (MCV) would be surveying the next scrub block clearance (6) to identify the trees that need to be removed. He also thanked the MCV for the revetment work undertaken this year.

Cllr Goode suggested that a small platform be placed on the sea front track rider to help with smaller children reaching the slider. The Clerk agreed to raise this with the contractor when installation of the large trampoline is undertaken in the next few weeks.

The Clerk reported that there was to be a consultation on proposals for the Community Meadow (land bequeathed by the late Mrs. Gillespie). It was also agreed to that the Clerk could execute the deed enabling the official transfer of land into ownership of the Parish Council following the Parish Council's decision to accept ownership of the land in October 2015.

It was **RESOLVED** that the Parish Council accept ownership of land bequeathed by the late Mrs. Gillespie and that the Parish Clerk has authority to execute the deed of transfer into the Parish Council's name following this meeting of 22.10.2018.

10. **CURRENT PLANS FOR COASTAL PATH RE-ALIGNMENT:**

Cllr Bishop reported the Parish Council were continuing to apply pressure to have the coastal path from Milford to Barton re-aligned to ensure it remains open for the foreseeable future. The response from Natural England was that any coastal path work needs approval from the Secretary of State; however, Natural England were going to check if NFDC were still in negotiations with the land owners. The Parish Council agreed to write to its local MP if no satisfactory answer was forthcoming in the next month.

11. **PROGRESS IN THE INTRODUCTUION OF A SPEED INDICATOR AND DATA CAPTURE UNIT:**

The Clerk reported that information and costs had been received by three different suppliers and that he and the Assistant Clerk were in the process of identifying lamp posts on which to mount the unit/s.

Cllr Goode agreed to review the technical data prior to purchasing a unit.

A presentation on which unit is recommended will be given at the November Parish Meeting.

Item 12 previously disused.

13. **COUNCILLOR ATTENDANCE AT NFDC DEVELOPMENT CONTROL MEETINGS:**

Cllr Cowell suggested that there had recently been some confusion regarding the attendance of Parish Councillors at Development Control Meetings and that a two-tier system seemed to have developed.

He suggested there might occasionally be the need for some expertise on specific topics, but there had been a rota which had worked well in the past.

Cllr Taylor reported that she had benefitted from her recent experience of attending Development Control and was sure all other Councillors would also do likewise.

Cllr Whitlock thanked Cllr Cowell for highlighting this issue and suggested keeping to the established rota system and utilising the services within the Parish Office in preparing for the script to be read at these meetings.

Item 14 previously discussed.

**15. WALKTOBER 2018 INITIATIVE:**

Cllr Goode reported that the school had recently promoted this initiative for children and parents to walk to school, thus reducing the current parking problems. He suggested that the Parish Council also promote the safe walking to school in any way it can.

Cllr Bishop suggested that some private hedges encroach into the road and paths thus making it potentially dangerous for children to walk on. The Clerk reported that it was now a slower process for HCC to get private hedges cut back.

Clerk to add an item in the next Village Voice on how to report encroaching vegetation.

**16. VILLAGE SHOP CHRISTMAS TREE DISPLAY:**

The Clerk reported that the team responsible for the small shop Christmas Trees were no longer organising this. Cllr Bishop suggested obtaining costs for the Parish Council to potentially undertake this work and a small group would meet to review this option.

**17. COUNTY & DISTRICT COUNCILLOR'S REPORTS:**

County Cllr Carpenter reported that ongoing meetings were being held with HCC to highlight highways issues. She reported that funds were available from her "members" allocation for specific projects, also that HCC were looking at private funding to undertake work on coastal areas. There was success in getting the footpath at Keyhaven raised and re-surfaced, as well as the formation of a "Men's Shed" committee and potential location.

District Cllr Kendal reported that he was prepared to allocated funds to Milford-on-Sea Historical Society's Cornwallis project.

District Cllr Hopkins reported that NFDC have been nominated and won several awards for the beach hut construction.

**18. PROJECT LEADER/REPRESENTATIVE/CLERK REPORTS AND UPDATES:**

**A. Business, Education & Community**

Cllr Bishop reported that the next tourism meeting was due on 29.11.2018 in the parish office.

Cllr Goode suggested contacting NFDC regarding the advertising lorry at the Downton Lane Junction.

**B. Communication & Citizen Engagement**

Cllr Whitlock reported that PC Ali Longworth is holding a monthly surgery in the Community Centre.

**C. Environment & Open Spaces**

Cllr Taylor requested details on the promised new signage from NFDC relating to cycling along the sea front.

**D. Groups & Societies**

Cllr Banks report her attendance at the NFALC meeting and encouraged other members to attend this quarterly meeting, she requested the Parish Office giving notification of the meetings to members in advance.

Cllr Taylor reported she was unable to attend the next Befrienders meeting, Cllr Banks offered to attend in her place.

The Clerk reported that a "Silent Silhouette" has been ordered and will be located on the village green.

**E. Health & Wellbeing**

Nothing to report.

**F. Sea Front & Coastal Protection**

Cllr Chandler requested an update on the proposed work to the slope and steps near to the Needles Eyes Café.

**G. Transportation & Infrastructure**

Nothing to report

**14. CORRESPONDENCE:**

The Clerk reported that the External Audit had been completed successfully.

**15. MATTERS FOR INFORMATION:**

The Clerk reported that he and the Assistant Clerk were attending a training course on identifying dangerous trees.

The Chairman thanked everyone for attending and **CLOSED** the meeting at 8.30pm

..... Chairman

..... Date