

**MILFORD-ON-SEA PARISH COUNCIL**  
The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



**THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL MEETING ON THE 18<sup>th</sup> FEBRUARY 2019**

**PARISH COUNCIL MEETING**

Minutes of the 367<sup>th</sup> meeting of the Parish Council held Monday 21<sup>st</sup> January 2019 in the Village Hall at 6.30pm

**MEMBERS**

Mr. Bob Bishop	p	Mr. Matthew Goode	p	Mrs. Susan Whitlock	p
Mr. Tim Cowell		Mr. Peter Jennions	p	Mr. Ivan Chandler	p
Mrs. Patricia Banks	p	Mr. Donald Darbishire	p	Mrs. Jane Coster	p
Mr. Kenneth Cameron	p	Mrs. Pauline Taylor	p	Ms. Anne Cullen	p

**ALSO IN ATTENDANCE**

Graham Wells (Parish Clerk), District Cllr Mel Kendal, Roz Waters (Lymington Times).

1. **DECLARATIONS OF INTEREST:** None.
2. **PUBLIC PARTICIPATION:** None.
3. **APOLOGIES:** Cllr Cowell, District Cllr Hopkins, County Cllr Carpenter.
4. **CO-OPTION OF A NEW PARISH COUNCILLOR:**  
Cllr Bishop reported that interviews for the vacant position of Parish Councillor had taken place in December and the interview panel were recommending Anne Cullen be offered this position.  
Members voted unanimously in favour of this recommendation.

It was **RESOLVED** that Anne Cullen be co-opted onto Milford-on-Sea Parish Council with immediate effect.

5. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3<sup>rd</sup> DECEMBER 2018:**  
Cllr Coster proposed the minutes be approved, Cllr Banks seconded this proposal.  
Members voted unanimously in favour of the minutes being approved.

It was **RESOLVED** that the minutes of the Parish Council meeting held on 3<sup>rd</sup> December 2018 was a true record of the meeting and were duly adopted and signed by the Chair.

6. **PLANNING COMMITTEE MINUTES OF 7<sup>th</sup> JANUARY 2019:**  
Minutes of the planning meeting had been circulated.
7. **FINANCIAL MATTERS:**
  - a) **EXPENDITURE REPORT FOR DECEMBER 2018:**  
The Clerk had, prior to the meeting, circulated copies of the Expenditure Report for the above period.  
Members voted unanimously that the Expenditure Report be approved.

It was **RESOLVED** that the Expenditure Report for December 2018 was a true record of expenditure and were duly adopted and signed by the Chair.

- b) **INCOME REPORT FOR DECEMBER 2018:**  
The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period.  
Members voted unanimously that the Income Report be approved.

It was **RESOLVED** that the Income Report for **December 2018** was a true record of income and were duly adopted and signed by the Chair.

c) **BANK ACCOUNT STATEMENTS FOR DECEMBER 2018:**

Statements for December were circulated of information.

Cllr Bishop asked the total of current funds available in the Community Support Budget, the Clerk reported that a balance of approximately £2,000 would still be available following approval of the grants received.

Cllr Cameron suggested that if the Parish Council were to grant more than a group had requested that it is made clear this is because of the current situation.

d) **GRANT REQUEST FROM COMMUNITY CARE GROUP:**

Cllr Whitlock enquired as to the expenses incurred by the care group as this was not clear on the application.

Cllr Taylor proposed awarding £400, Cllr Jennions seconded this proposal.

Members voted seven (7) in favour and four (4) abstentions.

It was **RESOLVED** that £400 be awarded to the Community Care Group from the Community Support Fund.

e) **GRANT REQUEST FROM MILFORD PRIMARY SCHOOL:**

Cllr Goode reported on the project the school is implementing and that it was requesting 50% (£300) towards this.

Cllr Jennions proposed awarding £500. Cllr Taylor counter proposed awarding the full £600.

Members voted unanimously in favour of this counter proposal.

It was **RESOLVED** that £600 be awarded to Milford Primary School from the Community Support Fund.

f) **GRANT REQUEST FROM COMPASS COUNSELLING:**

Cllr Banks reported that it was difficult to prove the impact on a specific donation, however, talk therapy has a positive impact on improving the quality of life for individuals.

Cllr Cullen enquired if there was a policy to identify the percentage of Milford residents that benefit from the charity. Cllr Bishop reported that most requests do identify this but, in some circumstances, it is difficult to do so.

Cllr Banks proposed awarding £260. Members voted unanimously in favour of this proposal.

It was **RESOLVED** that £260 be awarded to Compass Counselling from the Community Support Fund.

g) **COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND:**

Prior to the meeting the Clerk has circulated income and expenditure for the CiL account since its inception.

He reported that these figures were forwarded to NFDC at the end of the financial year and must appear on the Parish Council's web site. The current balance is £14,173 and would be carried into the next financial year unless funds were used before 31<sup>st</sup> March 2019.

8. **PROCESS OF PARISH ELECTIONS DUE ON 2<sup>nd</sup> MAY 2019:**

The Clerk informed members of the election process and important dates to be aware of. He agreed to forward all information received to date as well as in the coming months. Cllr Taylor enquired if members could nominate each other and if the Parish Office would support a Councillor with any queries. The Clerk confirmed that members could nominate another Councillor and that the office would be supportive to any Councillor queries, however the office would be mindful in not being seen as promoting an individual Councillor.

9. **FORTHCOMING APPEAL FOR MOSI:**

Councillor Bishop reminded members that the appeal hearing was due to start on 12<sup>th</sup> February and could last up to three days. Cllr Bishop suggested that Chair of planning, Cllr Whitlock should represent the Parish Council at the appeal supported by fellow Councillors

Cllr Whitlock agreed to represent the Parish Council and suggested the Council register to speak under "rule 6", thus being seen as an important participant in the hearing and enabling it to have access to statements and documents prior to the meeting.

District Cllr Kendal reported that all documents should be available on the District Council web site. He agreed that the Chair of Planning heading the Parish Council's response was a good one and that the Council should not get overwhelmed in the technical or legal aspects of the appeal as that was the responsibility of the District Council's legal representative.

Cllr Cameron suggested an additional representative for the Parish Council.

District Cllr Kendal suggested that an additional speaker would not add any further information to, or influence on the Inspector.

Cllr Taylor suggested that a number of Councillors should attend if possible, to show the Council's unanimous support for its position.

Cllr Coster reported that in her experience the inspector would be very patient and allow those that wish to speak do so without time limitation.

Cllr Bishop suggested holding an early meeting to discuss the Parish Council's witness statement and the information that would be required to submit prior to the appeal hearing. He also suggested the Parish Office apply to speak under "rule 6" the following morning.

**10. UPDATE ON RECRUITMENT OF GROUNDS / MAINTENANCE OPERATIVE:**

The Parish Clerk reported that an advert for the position had been placed in last week's addition of the Lymington Times, was shown in the office window and was reported in the Village Voice with a closing date for applications by 31<sup>st</sup> January. Ongoing discussions were being held with NFDC on the management of Sturt Pond and the possibility of using NFDC's compound to store new equipment.

**11. COUNTY & DISTRICT COUNCILLOR'S REPORTS:**

District Councillor Kendal reported that Council Tax was likely to rise by the maximum of 4.99% and that County Council element was 2.99%, there were no further savings measures proposed as the County Council 2019/20 budget was set two years ago. Cllr Kendal reported that the District Council elections were being held on the same date as Town and Parish Elections and that he would not be standing as Milford's District Councillor in these elections. Cllr Bishop thanked Cllr Kendal for all his support to Milford-on-Sea over many years.

**12. PROJECT LEADER/REPRESENTATIVE/CLERK REPORTS AND UPDATES:**

**A. Business, Education & Community**

Cllr Taylor enquired about progress to the extension of the Community Centre. Cllr Whitlock reported that a business plan was being worked on and that there were substantial costs involved with any extension.

**B. Communication & Citizen Engagement**

Cllr Whitlock reported that the next police community meeting was 20<sup>th</sup> March in the Community Centre.

**C. Environment & Open Spaces**

Cllr Bishop enquired as to the progress of removing identified dangerous trees. The Clerk reported that there were no identified high or medium risk trees in last autumn's survey, however, some low risk trees still needed to be felled or cut back when the new groundsman is appointed.

Cllr Taylor reported that still no progress had been made to install additional "cycling" signs along the coastal path. The Clerk reported that a new head of open space had been appointed and would chase this with her at the earliest convenience.

Cllr Cullen reported that in her experience dog fouling had gotten worse in the last six months.

Cllr Bishop suggested some additional publicity on this matter.

**D. Groups & Societies**

Nothing to report.

**E. Health & Wellbeing**

Cllr Taylor enquired as to the progress on the War Memorial Hospital. The Clerk agreed to forward correspondence to Cllr Cameron to follow this up.

Cllr Goode suggested purchasing a five-a-side goal to be placed against the sea front play area or painting two fence uprights highlighting a goal area. The Clerk agreed to seek advice from NFDC on the placement of a goal.

District Cllr Kendal suggested the earth mound as the sea front play area be covered over in a similar material to that of the play area safety surface. Clerk to obtain costings.

District Cllr Kendal also suggested investigating the suitability of the new trampoline safety surround. Clerk to investigate further.

Cllr Taylor suggested a disclaimer be placed in the play area to mitigate the council’s responsibility for any accidents.

Clerk to order when further signs are required.

**F. Sea Front & Coastal Protection**

Cllr Bishop reported that an earth slip on the coastal path was likely to happen at some stage, meaning the path could be closed for a significant period of time.

Cllr Goode reported that a number of the wire supports along the top of the beach huts had become loose. Clerk to report.

Cllr Goode reported on the erosion along the beach at Hordle Cliff and that it was nearly impassable. Cllr Whitlock reported that all beach hut owners along that section has been written to by NFDC.

**G. Transportation & Infrastructure**

Cllr Goode reported that the large Shorefields advertisement at the layby on the B3058 near to Downton Lane had appeared again and that the Highways Authority be informed of this potentially dangerous sited notice.

**16. CORRESPONDENCE:**

The Clerk reported that the licence agreement for the speed indicator had been received from HCC.

The Clerk reported that NFDC were unsuccessful in their application for the seafront improvement scheme (slope and steps) but were still likely to continue with the project from ringfenced funds.

**17. MATTERS FOR INFORMATION:**

Cllr Chandler suggested that there was no penalty for builders who undertook work without permission and subsequently applied for retrospective permission.

Cllr Goode reported that there was a penalty as any additional application incurred a cost to the applicant.

Cllr Whitlock reported that most retrospective applications were refused on principle grounds and that any property without planning permission would be near impossible to sell.

Cllr Coster reported that recent advertisements for Solent Grange suggested residents did not have to pay Council Tax. NFDC was looking into this potential loop hole.

The Chair thanked everyone for attending and **CLOSED** the meeting at 8.00pm

..... Chair

..... Date