

# MILFORD-ON-SEA PARISH COUNCIL



## JOB DESCRIPTION

### Part Time Grounds/ Maintenance Operative

1. Carry out regular, documented playpark inspections, making recommendations on and carry out where appropriate any works/repairs required.
2. Carry out regular inspection of all sites to include litter picking, strimming, pruning, hedge trimming etc. Make recommendations on and carry out where appropriate any work.
3. Carry out regular inspection of all facilities to include seats and benches, fences and bus shelters making recommendations on and carry out where appropriate any works/repairs required.
4. Carry out grass cutting on all identified parcels of Parish Council land on a weekly basis.
5. Reduce to 5ft all Parish Council owned hedgerows and maintain at an agreed height.
6. Be prepared to undertake decorating duties to Parish property.
7. Be prepared to mark out the football pitch at Carrington Lane Play Area.
8. Operation of various power and hand tools in order to carry out maintenance as above to include low level maintenance of such equipment.
9. Hold a chainsaw and spray licence or undertake to attain these.
10. Be responsible for the Council equipment store and keep all contents in a safe and tidy condition.
11. Undertake Lengthsman duties including relocation of Speed Indicator Unit.
12. Maintain the internal and external fabric of the Barnes Lane Sports Pavilion.
13. Be willing to undertake training as required by the Parish Council.
14. Undertake such additional duties as may be required by the Parish Clerk or other appointed official of the Parish Council.