

# MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



**THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL MEETING ON THE 15<sup>th</sup> JULY 2019**

## **PARISH COUNCIL MEETING**

Minutes of the 372<sup>nd</sup> meeting of the Parish Council held **Monday 17<sup>th</sup> June 2019** in All Saints Church Hall at 6.30pm

### MEMBERS

Mr. Bob Bishop	p	Mr. Matthew Goode	Mrs. Susan Whitlock	p
Mr. Tim Cowell	p	Mr. Peter Jennions	Mr. Josh Mantock	p
Mrs. Patricia Banks	p	Mr. Donald Darbshire	Mr. Tony Coleman	p
Mr. Kenneth Cameron	p	Mrs. Pauline Taylor	Ms. Anne Cullen	p

### ALSO IN ATTENDANCE

Graham Wells (Parish Clerk), County Cllr Fran Carpenter, District Cllrs Hawkins, Roz Waters (Lymington Times).

1. **DECLARATIONS OF INTEREST:** None.

2. **PUBLIC PARTICIPATION:** Mr. Mike Halliwell.

Mr. Halliwell informed members of a vehicle lift scheme he was proposing to introduce in the village for those that are unable to gain local transportation. This, he hoped, would fund a War Memorial on the Village Green. Cllr Cameron suggested there might be insurance and DBS implications. Cllr Whitlock suggested contacting the Milford Befrienders and the Community Care Group. Cllr Cullen suggested the advert implies a payment is required.

Cllr Bishop reminded members that the location of a War Memorial had been discussed on numerous occasions in recent years and that the Parish Council were not keen to erect a memorial on the Village Green. He reported that NFDC were receptive to talks on locating this close to the car park near the Bowls Club.

3. **APOLOGIES:** Cllr Jennions, Goode, Taylor & District Cllr Hopkins.

4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7<sup>th</sup> MAY 2019:**

The Chair referred to item 9, Solent Grange. The Clerk reported that an additional extension on the Lawful Development Certificate had been granted to 24<sup>th</sup> June and that NFDC were seeking external legal advice.

Cllr Cowell proposed the minutes be approved; Cllr Whitlock seconded this proposal.

Members voted unanimously in favour of the minutes being approved

It was **RESOLVED** that the minutes of the Parish Council meeting held on **7<sup>th</sup> May 2019** was a true record of the meeting and were duly adopted and signed by the Chair.

5. **PLANNING MINUTES 3<sup>rd</sup> JUNE 2019**

Planning minutes had been circulated. Cllr Banks recommended an alteration at the next Planning Meeting.

6. **FINANCIAL MATTERS:**

a) **EXPENDITURE REPORT FOR MAY 2019:**

The Clerk had, prior to the meeting, circulated copies of the Expenditure Report for the above period. Members voted unanimously that the Expenditure Report be approved.

It was **RESOLVED** that the Expenditure Report for **May 2019** was a true record of expenditure and were duly adopted and signed by the Chair.

b) **INCOME REPORT FOR MAY 2019:**

The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period. Members voted unanimously that the Income Report be approved.

It was **RESOLVED** that the Income Report for **May 2019** was a true record of income and were duly adopted and signed by the Chair.

c) **BANK ACCOUNT STATEMENTS FOR MAY 2019:**

Statements for May were circulated for information.

d) **ANNUAL GOVERNANCE STATEMENT FOR 2018/19 AUDIT:**

Prior to the meeting the Clerk had circulated the Governance Statement. Members voted unanimously in favour of agreeing all the elements confirming this statement.

It was **RESOLVED** that the Annual Governance Statement of 2018/19 was correct and that the Parish Council was adhering to all the requirements included within it. The document was signed by the Chair and Clerk.

e) **ACCOUNTING STATEMENT FOR 2018/19 AUDIT:**

Prior to the meeting the Clerk had circulated the 2018/19 Statement of Accounts. Members voted unanimously in favour of agreeing the 2018/19 Accounting Statement was correct.

It was **RESOLVED** that the Accounting Statement for 2018/19 was correct and was duly adopted and signed by the Chair and Responsible Financial Officer.

f) **2018/19 YEAR END ACCOUNTS:**

Prior to the meeting the Clerk had circulated the Accounts for the year ending 31<sup>st</sup> March 2019. Members voted unanimously in favour of agreeing the Year End Accounts.

It was **RESOLVED** that the 2018/19 Year End Accounts were a true record of financial transactions and were duly signed by the Chair and Responsible Financial Officer.

g) **GRANT APPLICATION FROM HISTORICAL SOCIETY (CORNWALLIS EVENT):**

Cllr Banks proposed awarding the £500 requested. Cllr Cowell seconded this proposal. Members voted eight (8) in favour and one (1) against this proposal.

It was **RESOLVED** that £500 be awarded to the Historical Society towards the Cornwallis Event, paid from the Community Support Fund.

h) **APPLICATION FOR A BROWN SIGN TO CARRINGTON PLAY PARK:**

Members agreed that an official brown sign was not required and that some smaller signs should be purchased instead. Clerk to action.

7. **MATTERS RAISED BY MEMBERS OF THE PUBLIC AT THE ANNUAL PARISH MEETING:**

The Chair read through all the matters raised at the meeting. There were no additional comments or further actions required as a result of these comments.

8. **SECURITY AT BARNES LANE PAVILION & ALARM SYSTEM:**

The Clerk reported that a security company had recommended an internal alarm costing £700 to install and that there had been no break-ins for some time.

Cllr Mantock reported that there was a high, motion sensitive light in the car park. However; the electrical connections to this had been cut.

It was agreed to reconnect this light before committing to an alarm system.

**9. UPDATE REPORT ON LAND AT THE BOLTONS AND MEETING WITH HCC SENIOR ACCESS RANGER:**

The Clerk reported that a meeting had been held between the Chair of the Council, the Clerk, Senior Access Team Ranger Helen Barber and landowner representative, Jane Coster. The new owners of the land were due to meet and decide if they wished to gift back the land to the Parish Council. If this was not going to be the case Ms. Barber commented that due to the length of time the surfaced path had been in use, there would be a good case to adopt it as an official right of way. Cllr Cameron proposed that an application to make the path a right of way should be submitted sooner than later.

Members voted eight (8) in favour of this proposal and one (1) abstention.

It was **RESOLVED** that an application be made to Hampshire County Council's Access Team to make pathways at the Boltens official Rights of Way.

**10. REPORT ON THE MEETING TO DISCUSS VARIOUS PARCELS OF PARISH COUNCIL LAND:**

The Clerk had, prior to the meeting circulated a report on the meeting.

The Clerk reported on the amount of work undertaken at the new Community Meadow and the official opening was due to take place on Saturday 22<sup>nd</sup>.

In addition, work continues in the Pleasure Grounds on riverbank revetment and upgrading of footpaths.

It was agreed to meet with the Grazier to confirm dates when cattle will be allowed on Parish Land.

**11. BUS SHELTER OPTION AT DOWNTON LANE JUNCTION:**

Cllr Darbshire suggested that the junction at Downton Lane could be improved to reflect the start of the village when approaching from New Milton.

The Clerk reported that an approach had been made several years ago by Shorefields Holidays to erect a covered bus shelter at this junction and at the time the Parish Council suggested that any shelter should be in keeping with its surroundings and not the usual black metal ones. Recently Shorefields have again requested the metal black shelters at this Junction.

Members agreed that their original preference for a wooden shelter remained and the Parish Office would investigate the cost of this and forward to Shorefields Holidays for their consideration.

**12. NFDC LOCAL PLAN REVIEW HEARING (5.7.19) FOR SITE 7 – NORTH OF MANOR ROAD:**

Cllr Bishop reminded members that the hearing for site 7 was due on 5<sup>th</sup> July and that a working group meeting had been held to discuss the representation the Parish Council would be making at the hearing. Cllr Whitlock reported that she and Cllr Banks were preparing answers to the questions already posed by the inspector prior to the hearing and that any further suggestions would be welcome. Cllr Whitlock also reported that she was compiling a statement on the impact for wildlife on the site. Cllr Banks reported that it was an aim for all the sites to achieve 50% affordable homes and should the development proceed then the Parish Council should respond strongly that this is the case.

Cllr Bishop reported that the commuted land north of the site would possibly fall into the ownership of NFDC to maintain as the Green Belt Boundary and that it is unlikely any community projects would be allowed to go ahead on this land.

**13. COUNTY & DISTRICT COUNCILLORS' REPORTS:**

County Cllr Carpenter reported that the original traffic order for Keyhaven Yellow Lines was incorrect and that a contractor had been instructed to rectify this.

Cllr Darbshire requested confirmation that yellow lines were due to be painted opposite both entrances of Edgar's Farm.

Cllr Carpenter reported that the resurfacing of a section to Manor Road would be taking place shortly.

District Cllr Hawkins reported that he had been selected to serve on Planning, Health & Leisure and Appeals committees for NFDC and that any objection on a planning application the Parish Council has could be forwarded to him.

He also reported that he was aware of the issues surrounding the Solent Grange at New Lane.

**14. PROJECT LEADER/REPRESENTATIVE/CLERK REPORTS AND UPDATES:**

The Clerk requested that members identify what individual subjects could be included in the clusters of subjects and what cluster they might like to be Portfolio Holder of and to inform him of these choices.

**A. Business, Education & Community**

A Tourism meeting had been held and minutes circulated.

**B. Communication & Citizen Engagement**

PC Ali Longworth had attended the Annual meeting of the Parish Council with the public which had been well received.

**C. Environment & Open Spaces**

Nothing to report.

**D. Groups & Societies**

Cllr Banks had attended the consultative Panel on 6<sup>th</sup> June and was due to attend the Quadrant meeting the following day. She reported that the inspector had been satisfied with the National Park’s Plan Review and this is likely to proceed.

**E. Health & Wellbeing**

Nothing to report.

**F. Sea Front & Coastal Protection**

The Clerk reported that work on the recharge to shingle on the beach had started that day

**G. Transportation & Infrastructure**

Nothing to report.

**15. CORRESPONDENCE:**

Thanks had been received from the Village Committee for the grant towards the circular bench on the Village Green.

The Clerk reported that work on the toilet block in Sea Road was likely to start in the autumn.

**16. MATTERS FOR INFORMATION:**

None.

The Chair thanked everyone for attending and **CLOSED** the meeting at 8.15pm.

..... Chair

.....Date