

# MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



## THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL MEETING ON THE 18<sup>th</sup> MAY 2020

### PARISH COUNCIL MEETING

Minutes of the 379<sup>th</sup> meeting of the Parish Council held **Monday 20<sup>th</sup> April 2020**

It should be noted that due to the current Coronavirus situation this meeting was not held in public. However, the public were made aware of the agenda and were able to comment via e-mail. Members of the Parish Council were also able to comment via e-mail and to give their vote on item 6c

#### MEMBERS

Mr. Bob Bishop	p	Mr. Matthew Goode	p	Mrs. Susan Whitlock	p
Mr. Tim Cowell	p	Mr. Peter Jennions	p	Mr. Josh Mantock	p
Mrs. Patricia Banks	p	Mr. Donald Darbshire	p	Mr. Tony Coleman	p
Mr. Kenneth Cameron	p	Mrs. Pauline Taylor	p	Ms. Anne Cullen	p

1. **DECLARATIONS OF INTEREST:**

2. **PUBLIC PARTICIPATION:** None.

3. **APOLOGIES:** None.

4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16<sup>th</sup> MARCH:**

There were no comments from members on the minutes and therefore the minutes are approved and will be signed by the Chair at the earliest opportunity,

It was **RESOLVED** that the Minutes of the Parish Council meeting held on **16<sup>th</sup> March 2020** was a true record of the meeting.

5. **PLANNING MINUTES 6<sup>th</sup> APRIL 2020**

Draft Planning Minutes had been circulated. This meeting was also held remotely with members voting on all Planning applications

6. **FINANCIAL MATTERS:**

a) **EXPENDITURE REPORT FOR MARCH 2020:**

The Clerk had, prior to the meeting, circulated copies of the Expenditure Report for the above period and highlighted some stand-alone expenditure items.

Members had no further comments on expenditure items.

It was **RESOLVED** that the Expenditure Report for **March 2020** was a true record of expenditure.

b) **INCOME REPORT FOR MARCH 2020:**

The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period

Members had no further comments on expenditure items.

It was **RESOLVED** that the Income Report for **March 2020** was a true record of income.

**6c. GRANT REQUEST FROM VAICTIM SUPPORT:**

Members voted nine in favour of awarding £200 to Victim Support.

It was **RESOLVED** that £200 be awarded to Victim Support paid from the Community Support Fund.

**7. UPDATE REPORT ON THE BOLTONS:**

The Clerk reported that prior to the meeting he had requested County Cllr Fran Carpenter seek an update from Hampshire County Council’s legal department on this issue. This update was received on 21<sup>st</sup> April. However, there was no further progress on the issue. The Clerk agreed to continue pressing for a resolution regarding this matter.

**8. UPDATE REPORT ON THE GRAVEL PIT MEETING:**

Prior to the meeting the Clerk had reported that this meeting, due for the 24<sup>th</sup> April, had been postponed due the current situation. Cllr Bishop suggested that as the next phase is closer to Shorefields and local residents there would be a greater interest. He also suggested enquiring as to what New Milton Sand and Ballast’s (NMSB) timetable would be and whether a straw bund would be sufficient in limiting noise from the site. Parish Clerks to enquire as to the possibility of holding this meeting via video link or to schedule a meeting as soon as the current lockdown is lifted including all members that wish to attend.

**9. UPDATE REPORT ON RESTRICTIONS IMPOSED BY COVID 19 LOCKDOWN INCLUDING GROUNDS MAINTENANCE ON PARISH LAND:**

Prior to the meeting, the Clerk circulated a report on the current situation affecting the community as well as the Parish Council’s ability to operate effectively. Various processes have been implemented to enable Parish business to run smoothly and with transparency. The Clerk reported that the Parish Groundsman had restarted work in the Parish and that he had been informed to be aware of the social distancing guidelines. To enhance this a notice would be placed on any machinery used stipulating the need for distances to be observed. The Clerk agreed to investigate the processes of holding the Annual Public Meeting and the Parish Council AGM both due to be held in May.

**10. UPDATE REPORT ON PLAY EQUIPMENT AT MOS1:**

Prior to the meeting the Clerk circulated an update report on the Play Equipment proposed for MOS1. The current proposals are for two play areas, one for toddlers and one for older children, both paid for by the developer. In addition to this a commuted sum will be payable to the Parish Council for ongoing maintenance. Several Councillors suggested that an additional enhancement might be considered, but until the current lockdown is lifted a meeting with all interested parties is not possible. Cllrs previously agreed to undertake a public consultation on the use of the open space at MoS1.

**11. UPDATE REPORT ON OFFICE LEASE:**

Prior to the meeting the Clerk circulated a report indicating that the lease on the office was due to finish at the end of the year.

E-mail responses record that the majority of members suggest that the current location and size of the Parish Office was of great benefit to members of the public, current employees and Councillors. A number of Councillors agreed that the heating efficiency of the office could be improved.

It was agreed that a proposal should be made to extend the lease and that the terms would be subject to a formal Parish Council resolution.

..... Chair

.....Date