

MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL DECISION MEETING ON THE 20th JULY 2020

Minutes of the 380th decision meeting of the Parish Council held **Monday 15th June 2020**

It should be noted that due to the current Coronavirus situation this meeting was not held in public. However, the public were made aware of the agenda and were able to comment via e-mail. Members of the Parish Council were also able to comment via e-mail and to give their vote on item 4

MEMBERS

Mr. Bob Bishop	p	Mr. Matthew Goode	p	Mrs. Susan Whitlock	p
Mr. Tim Cowell	p	Mr. Peter Jennions	p	Mr. Josh Mantock	p
Mrs. Patricia Banks	p	Mr. Donald Darbshire	p	Mr. Tony Coleman	p
Mr. Kenneth Cameron	p	Mrs. Pauline Taylor	p	Ms. Anne Cullen	p

1. **DECLARATIONS OF INTEREST:** None.

2. **PUBLIC PARTICIPATION:** None.

3. **APOLOGIES:** None.

4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18th MAY:**

There was a request for a recorded vote.

Those in favour were Cllrs Bishop, Coleman, Cullen, Jennions, Mantock, Whitlock.

Those against were Cllrs Banks, Cameron, Cowell, Darbshire, Goode, Taylor.

The Chair of the Parish Council used the casting vote in favour of approving the Council minutes.

It was **RESOLVED** that the Minutes of the Parish Council meeting held on **15th June 2020** was approved.

5. **FINANCIAL MATTERS:**

a) **EXPENDITURE REPORT FOR MAY 2020:**

The Clerk had, prior to the meeting, circulated copies of the Expenditure Report for the above period and highlighted some stand-alone expenditure items.

Members had no further comments on expenditure items.

It was **RESOLVED** that the Expenditure Report for **May 2020** was a true record of expenditure.

b) **INCOME REPORT FOR MAY 2020:**

The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period

Members had no further comments on expenditure items.

It was **RESOLVED** that the Income Report for **May 2020** was a true record of income.

c) **ANNUAL GOVERNANCE STATEMENT FOR THE 2019/2020 INTERNAL AUDIT:**

Prior to the meeting the Clerk had circulated the Governance Statement.
Members had no further e-mail comments.

It was **RESOLVED** that the Annual Governance Statement of 2019/2020 was correct and that the Parish Council was adhering to all the requirements within it. The Document was signed by the Chair and Clerk.

d) **ACCOUNTING STATEMENT FOR 2019/2020 AUDIT:**

Prior to the meeting the Clerk had circulated the 2019/20 Statement of Accounts.
Members had no further e-mail comments.

It was **RESOLVED** that the Accounting Statement for 2019/2020 was correct and was duly adopted and signed by the Chair and Responsible Financial Officer.

e) **2019/2020 YEAR END ACCOUNTS:**

Prior to the meeting the Clerk had circulated the Accounts for the year ending 31st March 2020.
Members had no further e-mail comments.

It was **RESOLVED** that the 2019/2020 Year End Accounts were a true record of financial transactions and were duly signed by the Chair and Responsible Financial Officer.

6. **THE DECISION TO USE THE VILLAGE GREEN FOR CAFÉ SEATING:**

The Clerk along with Cllrs Bishop, Darbshire and Cullen had previously met to discuss the options for utilising the Village Green following a request to consider this by two of the Café's near to the Village Green. It was noted at this meeting that one of the cafes was no longer trading. It was agreed that the Clerk should contact other café owners to ascertain their potential interest.

The other potential interested parties thanked the Parish Council for considering this option but felt this was not a practical solution for them.

Members responded via e-mail.

Cllr Darbshire suggested a trial period.

Cllrs Goode, Cullen, Jennions, Taylor, Whitlock, Cameron, and Banks suggested that the Parish Council should pause any decision at this moment.

7. **COUNTY & DISTRICT COUNCILLORS' REPORTS:**

County Cllr Carpenter reported several break-ins had occurred at Keyhaven and that the Police had responded quickly. She also reported that Efford tip had extended its opening hours and was operating a booking system.

District Cllr Hawkins reported that NFDC Planning meeting were taking place via virtual means, also that NFDC had been busy supporting foodbanks and keeping other services functioning. He thanked all the volunteers in Milford for their continued support to those that are isolating or shielding at this time.

..... Chair

.....Date